

AGENDA

61ST BOARD MEETING

Name:	GasFields Commission Queensland Board
Date:	Wednesday, 16 February 2022
Time:	8:30 am to 11:30 am
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Jon Thomas, Deanna Ferraro, Lee Coulthard, Andrew Musgrave, Meeting Room

1. Opening Meeting
 - 1.1 **Welcome and apologies**
2. Audit and Risk Management Committee (ARMC) Meeting
 - 2.1 **ARMC Recommendations**
3. Actions from Previous Meetings
 - 3.1 **Action Item List**
 - 3.2 **Confirm Minutes**
 - 3.3 **Interests Register**
4. Management Reports
 - 4.1 **Chair's Report**
 - 4.2 **CEO Report**
5. For Decision
 - 5.1 **Queensland Resources Industry Development Plan - Commission Submission**
 - 5.2 **GFCQ Communications Program Priorities**
 - 5.3 **Evolution of the SSAG concept proposal**
 - 5.4 **CSG Induced Subsidence - Regulatory Review**
 - 5.5 **Report on the implementation of Arrow's Commitments**
6. For Discussion
 - 6.1 **Definition of Coexistence**
 - 6.2 **CSG Coexistence on High Quality Agricultural Land - Risk vs Reward**
 - 6.3 **GFCQ Strategic Engagement Framework**

- 7. For Noting
 - 7.1 **CEO Performance Development Agreement**
 - 7.2 **Arrow Energy RIDA Exemption update**
- 8. Other Business
 - 8.1 **Priority Matters for Next Board meeting**
 - 8.2 **Other Business**
 - 8.3 **Closed Session**
- 9. Close Meeting
 - 9.1 **Close the meeting**

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CONFIRMED MINUTES

61ST BOARD MEETING



At the **62nd Board Meeting on 20 Apr 2022** these minutes were **confirmed as presented**.

Name:	GasFields Commission Queensland Board
Date:	Wednesday, 16 February 2022
Time:	8:30 am to 11:30 am
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Jon Thomas, Deanna Ferraro, Lee Coulthard, Andrew Musgrave, Meeting Room

1. Opening Meeting

1.1 Welcome and apologies

The Chair opened the 61st Board Meeting at 8.30am and welcomed Commissioners and observers.

It was noted that there were no apologies.

2. Audit and Risk Management Committee (ARMC) Meeting

2.1 ARMC Recommendations



Endorsed - Audit and Risk Management Committee Items

The Board endorsed the items from the Audit and Risk Management Committee, including:

- 4.1 Gifts and Benefits Register
- 4.2 Internal Audit 1 - Fraud Prevention
- 5.1 Workplace Health Safety and Wellbeing Report
- 5.2 My Safety Buddy Travel Safety App
- 6.1 Risk Register
- 7.1 Finance Report as at 31 January 2022
- 7.2 Chief Executive Officer Expense Claims
- 8.1 Project Risk items.

Decision Date:	16 Feb 2022
Mover:	Ian Langdon
Seconder:	Stuart Armitage
Outcome:	Approved

3. Actions from Previous Meetings

3.1 Action Item List

Due Date	Action Title	Owner
30 Jun 2020	CEO Professional Development Agreement Status: Completed on 13 Feb 2022	Ian Langdon
30 Jun 2021	Minister for Environment and the Great Barrier Reef meeting Status: Completed on 11 Jan 2022	Warwick Squire
15 Dec 2021	Invite the QAO to the next Board meeting Status: Completed on 11 Jan 2022	Warwick Squire
15 Dec 2021	Amend the Public Liability Insurance issues paper Status: Completed on 13 Feb 2022	Jon Thomas
15 Dec 2021	Seek formal commitment from government on public liability Status: Completed on 25 Mar 2022	Warwick Squire
15 Dec 2021	Send letters to banks and ABA regarding public liability Status: Completed on 10 Apr 2022	Warwick Squire
15 Dec 2021	Engage with the Federal Government Status: Completed on 10 Jun 2022	Jon Thomas
31 Dec 2021	Arrange meeting with the Minister for Resources Status: Completed on 11 Jan 2022	Warwick Squire
7 Feb 2022	Draft Statement - Media Release Status: Completed on 25 Mar 2022	Warwick Squire
14 Feb 2022	Arrange a facilitated feedback session with the SSAG Status: Completed on 10 Apr 2022	Lee Coulthard
16 Feb 2022	Shared-Landscapes Board Presentation (Mid-February 2022 Board Meeting) Status: In Progress	Jon Thomas
16 Feb 2022	Coexistence Presentation and Discussion (February Board Meeting) Status: Completed on 13 Feb 2022	Warwick Squire
16 Feb 2022	Surat Stakeholder Advisory Group Updates (Frequency and Format for Updates) Status: Completed on 25 Mar 2022	Warwick Squire
28 Feb 2022	Prepare an update of the implementation of the Commission's review recommendations to government Status: Completed on 13 Feb 2022	Jon Thomas
31 Mar 2022	Formal Consultation - Arrow Commitments (Landholder Experiences) Status: Completed on 25 Mar 2022	Warwick Squire
20 Apr 2022	Conduct and Compensation Agreement Guidelines Status: In Progress	Warwick Squire

The CEO provided an update on the action items, which included:

- the Professional Development Agreement for the CEO has been finalised with two annual performance discussions to occur per year;
- the CEO and Chair have met with Minister Scanlon (Minister for Environment and the Great Barrier Reef) to provide an overview of coal seam gas in the Surat Basin and associated topics and issues;
- the QAO Performance Audit representatives are to be invited to the next Board meeting in April (formal reporting process to occur this year to close out obligations under the 2019 Audit Office review);
- the Public Liability Insurance paper action item has been finalised and closed. The draft paper has gone to the Minister with discussions to occur in the near future;
- engagement with Federal Government 'subsidence' action item is on hold as it is not currently within their remit;

- the CEO and Chair have met with the Minister for Resources office on three occasions in the lead up to the media release;
- the media release will be spoken about more in the CEO report;
- feedback for the Surat Stakeholder Advisory Group (SSAG) and a paper on the future of the SSAG will be discussed during the course of the Board meeting;
- the Shared Landscapes item will be presented at the next Board meeting;
- the coexistence agenda item will be addressed during the course of the Board meeting;
- the SSAG future format item will be on hold until the future of the SSAG is established; and
- the RPI Act response from Deputy Premier (Media Release) has occurred with a meeting with the Department on the detail on the implementation to occur in the near future. The meeting was considered very positive.

3.2 Confirm Minutes

Out of Session Meeting No.11 15 Dec 2021, the minutes were confirmed as presented.

Out of Session Board Meeting No.12 1 Feb 2022, the minutes were confirmed as presented.

60th Board Meeting 8 Nov 2021, the minutes were confirmed as presented.

The minutes of the 60th Board Meeting and Out of Session Meeting's No.11 and No.12 were confirmed as presented.

3.3 Interests Register

There were no conflicts of interest in relation to the agenda or any new conflicts or related party disclosures to report as at 16 February 2022.

4. Management Reports

4.1 Chair's Report

The Chair provided a verbal update, which included;

- the CEO and the Chair have met with the Minister for Resources on a number of occasions;
- the Chair has spoken with a representative from the Deputy Premier's office regarding recent matters in the Surat Basin relating to the Regional Planning Interests Act. The Deputy Premier personally called the Chair to discuss these issues;
- the Chair has spoken with Ian MacFarlane (CEO, Queensland Resources Council) and intends to meet with him again in the coming weeks;
- a number of meetings with Arrow have occurred to discuss coexistence matters at CEO level, including the Commission's public statement;
- the Chair and CEO have met with APPEA CEO Andrew McConville and APPEA Director Matt Paul;
- the Chair has met with Jane Pires regarding the future scopes of the Commission and Land Access Ombudsmen (LAO). The LAO would like to expand and remain separate to the Commission's role and function;
- the Chair requested that Board members to be aware that their terms are ending in November and that further discussion will occur during a closed session.

4.2 CEO Report

The Board noted and discussed the CEO Report as at 16 February 2022.

The Board discussed the following items in further detail:

- the Board discussed the Commission's media release regarding Arrow Energy with all Board members agreed that the decision and course of action was appropriate;
- the Board members discussed the importance of performing its role and function independent to Government and Government departments;
- the Chair highlighted that the Public Liability Fact-Sheet and ongoing subsidence concerns are to be considered high priority and for quick action. The Chair requested adequate focus occurs to maintain momentum and achieve outcomes;
- Commissioner Pickering congratulated the Commission's staff on the leadership they have shown during the recent issues and commended the team on the excellent standard of Board papers.

5. For Decision

5.1 Queensland Resources Industry Development Plan - Commission Submission

The Board noted and discussed the Project and Policy Officer's (Caitlin Barraclough) Board Paper and brief on the Queensland Resources Industry Development Plan.

The CEO advised that the Commission is largely supportive of the actions in the coexistence space within the QRIDP, however, there needs to be some further thought about implementation and the embedding of the principles.

The Board noted that the CEO intends to seek an extension for the submission.

Commissioner Armitage raised concerns that the Board has not yet clearly articulated what coexistence looks like and that this needs to be established prior to the Commission making a submission.



Commission QRIDP Submission to be Updated

The Chair requested the Commission's submission to the QRIDP be updated to reflect Commissioner Armitage's feedback.

The revised submission is to be forwarded to Commissioners when complete.

14/04/2022 - Submission reviewed to incorporate recommendation from Commissioner Armitage re: coexistence definition. GFCQ Submission formally provided to Minister and Department on 18 February 2022

Due Date: 31 Mar 2022
Owner: Warwick Squire

5.2 GFCQ Communications Program Priorities

The Board noted the Acting Communications and Media Managers update on project priorities for the remainder of the 2021-22 financial year and into the 2022-23 financial year.

Commissioner Armitage requested that Commissioners be invited to Stakeholder Advisory Group (SAG) meetings with the Chief Executive Officer confirming that Commissioners can attend as observers.



2022-23 GFCQ Communications Program Priorities

The Board endorsed the suggested approach to delivery and proposed timing of the Commission's proposed communications projects and activities.

Decision Date: 16 Feb 2022
Mover: Ian Langdon
Seconded: Shalene McClure
Outcome: Approved

5.3 Evolution of the SSAG concept proposal

The Board noted and discussed the update on the Surat Stakeholder Advisory Group concept provided by the Acting Stakeholder Engagement Manager (Lee Coulthard).

The Board supported the proposal to evolve the advisory group to a reference group which will allow the Commission to broaden the membership and scope of the meetings.



Evolution of the SSAG Concept Proposal

The Board endorsed:

- 1) the proposal to evolve the group to provide a more strategic and broad reaching engagement mechanism for the Commission through establishing a regionally focused Surat Basin Reference Group with broader membership and scope; and
- 2) endorse consultation with the SSAG and other key stakeholders on the proposed changes to the group structure and focus.

Decision Date: 16 Feb 2022
Mover: Ian Langdon
Seconded: Shalene McClure
Outcome: Approved

5.4 CSG Induced Subsidence - Regulatory Review

The Board noted and discussed the Commission's 'Coal Seam Gas induced subsidence issues paper'.

The CEO advised the Board on the next steps, which included:

- finalising targeted consultation with agricultural and resource sector peak bodies through the Stakeholder Advisory Group (SAG);
- releasing the discussion paper for comment for approximately three weeks;
- reviewing feedback with view to making recommendations to government as soon as possible after the feedback period closes.

Commissioner Armitage believes the issue to be a federal issue and not just a state based issue and discussed implications for farmers managing assets over generations.

The CEO acknowledged the discussions regarding regulatory review shortcomings (ie: timing of regulatory improvements and scope) and advised that the critical subsidence consequence research the Commission is undertaking with Randall Cox and stakeholder consultation is fundamental in progressing improvements within the regulatory framework.



Endorsed

The Board endorsed:

- 1) the Commission's 'Coal Seam Gas induced subsidence issues paper';

2) the Commission's review findings and draft recommendations to government to improve the regulatory framework that manages Coal Seam Gas induced subsidence; and

3) next steps in terms of further stakeholder engagement and delivery of recommendations to government.

Decision Date: 16 Feb 2022
Mover: Ian Langdon
Seconder: Rebecca Pickering
Outcome: Approved

5.5 Report on the implementation of Arrow's Commitments

The Board noted and discussed the Acting Stakeholder Engagement Manager's report on the implementation of Arrow's 'Commitments to Surat Basin Landholders'.

The Board supported the proposed next steps to present findings to Arrow, the SSAG, peak bodies and relevant government agencies and the subsequent steps for final review and assessment of stakeholder sentiment.



Endorsed - Recommendations 1 & 2 (Arrow Commitments)

The Board endorsed:

- Recommendation 1 - Timing of Final Assessment to be undertaken in March
- Recommendation 2 - Investigate systematic and defensible social sensing.

Decision Date: 16 Feb 2022
Mover: Ian Langdon
Seconder: Shalene McClure
Outcome: Approved

6. For Discussion

6.1 Definition of Coexistence

The Board noted and discussed Commissioner Armitages paper and discussion points on the definition of coexistence, which included:

- the Board discussed the complexities of applying principles of coexistence to legislation and coal seam gas activities;
- the Chair advised that the focus issue is that the concept of coexistence is weakened at present by lack of ability for landholders to understand what compensation they are entitled to due to lack of clear mechanisms or pathways to navigate the process;
- the Chair recommended and proposed that the Commission recognise that the Commission's role is about bringing about improvements where we can to give a better balance to all stakeholders with a particular emphasis upon the unfairness that landholders are experiencing with regards to pressures including time and cost as a result of CSG activities;
- the Chair expressed that he would prefer to proceed as the Commission is currently and use best endeavors to influence industry with regard to their careful consideration of impost on time and cost impacts on landholders;
- the Chair resolved and highlighted that coexistence has to be clearly connected to an understanding in relevant legislation;

- Commissioner Armitage requested an opportunity to sit with relevant Ministers to discuss coexistence. The CEO advised that the request will be discussed and approved out of session.



Commissioner Armitage Request to Meet with Minister

Commissioner Armitage requested an opportunity to sit with relevant Ministers to discuss coexistence. The CEO advised that the request will be discussed and approved out of session.

14/04/2022 - Commission organised meeting with Minister Stewart and Commissioner Armitage. Meeting occurred on Tuesday 8 March 2022

Due Date: 31 Mar 2022

Owner: Warwick Squire

6.2 CSG Coexistence on High Quality Agricultural Land - Risk vs Reward

The Board noted the concepts of risk and reward and the influence this concept has on coexistence; and the Commission's current work on induced subsidence as an example of this concept and approach to managing risk.

6.3 GFCQ Strategic Engagement Framework

This item was not discussed.

7. For Noting

7.1 CEO Performance Development Agreement

The Board noted that the Chief Executive Officer's Performance Development Agreement has been finalised and approved with two reviews to occur annually.

7.2 Arrow Energy RIDA Exemption update

The Board noted the correspondence from the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) regarding the department's compliance assessment of the complaint against Arrow Energy.

The CEO advised that DSDILGP requested a formal extension to the request from the Commission to investigate the complaint against Arrow Energy.

8. Other Business

8.1 Priority Matters for Next Board meeting

This item was not discussed.

8.2 Other Business

No further business was discussed.

8.3 Closed Session

The closed session did not occur.

9. Close Meeting

9.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____

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OUT OF SESSION BOARD MEETING NO. 13

Name:	GasFields Commission Queensland Board
Date:	Monday, 14 March 2022
Time:	3:30 pm to 4:00 pm
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Deanna Ferraro, Jon Thomas, Lee Coulthard, Andrew Musgrave

1. Welcome and apologies
 - 1.1 **Confirm Minutes**
 - 1.2 **Welcome**
 - 1.3 **Interests Register**
2. For Decision
 - 2.1 **Subsidence Project Proposal**
3. Close Meeting
 - 3.1 **Close the meeting**

CONFIRMED MINUTES

OUT OF SESSION BOARD MEETING NO. 13



At the **65th Board Meeting** on **24 Nov 2022** these minutes were **confirmed as presented**.

Name:	GasFields Commission Queensland Board
Date:	Monday, 14 March 2022
Time:	3:30 pm to 4:00 pm (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Deanna Ferraro, Jon Thomas, Lee Coulthard, Andrew Musgrave

1. Welcome and apologies

1.1 Confirm Minutes

There were no minutes available for endorsement at this meeting.

1.2 Welcome

The Chair opened the 13th Out of Session Board Meeting.

All Commissioners were present.

1.3 Interests Register

There were no conflicts declared in relation to the agenda and no new conflicts of interests declared as at 15 December 2022.

2. For Decision

2.1 Subsidence Project Proposal

The Board noted and discussed the following:

- the CEO has been engaging with government agencies regarding progressing CSG induced subsidence research for a number of months with a focus on farm consequence for a number of months. The process has been difficult and there have been barriers in progressing the work;
- the Commission has ceased considering the option of OGIA solely leading this work and to expedite the process the Commission will take the lead in progressing this work in partnership with the relevant technical government agencies and OGIA. This is supported by government agencies;

- Commissioner Pickering agreed with the concept and the methodology and is generally supportive provided that some finessing in terms of the wording in the proposal and potentially including some of Commissioner McClure's feedback;

RTI Act, s 47(3)(b); contrary to public interest

- the CEO confirmed that the Commission is working on the Review of the Regulatory Framework process relating to subsidence in parallel with the research work and that ideally the science would precede the regulatory review and inform it. However, the Commission will be able to at a high level progress the regulatory review through to a consultation phase in parallel with the research that will allow the Commission to continue to work with stakeholders around regulatory options whilst the research progresses. Ultimately the research will feed into the final outcome of the review;

RTI Act, s 47(3)(b); contrary to public interest

- the Chair requested that the CEO keep the Board updated on the progress of the outcomes of the project that occur whilst the projects run in parallel and for any adjustments that arise as a result;
- the CEO advised that a targeted consultation process that includes a discussion paper and submissions will occur to allow the Commission to understand what stakeholder views are in order to make recommendations to government.



Endorsed - Subsidence Project Proposal

The Board endorsed the Subsidence Project Proposal detailing the scope of the research project and the preferred implementation option to progress the project.

Decision Date: 14 Mar 2022
Mover: Ian Langdon
Seconder: Shalene McClure
Outcome: Approved

3. Close Meeting

3.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____

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AGENDA

62ND BOARD MEETING

Name:	GasFields Commission Queensland Board
Date:	Wednesday, 20 April 2022
Time:	8:30 am to 10:30 am
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Deanna Ferraro, Jon Thomas, Lee Coulthard, Andrew Musgrave
Guests/Notes:	Godson Njoku, Vice President East, Shell Australia Ilse Nolan, External Affairs Manager, Shell Australia Jess Gee, Corporate Relations Officer, Shell Australia Angus Hetherington, Manager, Access, QGC Pty Ltd Randall Cox, Groundwater Strategy Consultant and CSG Induced Subsidence Research Project Manager

1. Opening Meeting
 - 1.1 **Welcome and apologies**
2. Audit and Risk Management Committee (ARMC) Meeting
 - 2.1 **ARMC Recommendations**
3. Actions from Previous Meetings
 - 3.1 **Action Item List**
 - 3.2 **Confirm Minutes**
 - 3.3 **Interests Register**
4. Management Reports
 - 4.1 **Chair's Report**
 - 4.2 **CEO Report**
5. For Decision
 - 5.1 **GFCQ Business Priorities and Work Program - 2022-23**
 - 5.2 **CSG Induced Subsidence - Regulatory Review**
6. For Discussion
 - 6.1 **CSG Induced Subsidence Research - Progress Update**
 - 6.2 **GFCQ Engagement Planning Framework**

- 7. For Noting
 - 7.1 **Arrow Energy Update**
- 8. Other Business
 - 8.1 **Priority Matters for Next Board meeting**
 - 8.2 **Other Business**
 - 8.3 **Closed Session**
 - 8.4 **Update from QGC - Godson Njoku, Vice President, East Australia (QGC)**
- 9. Close Meeting
 - 9.1 **Close the meeting**

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CONFIRMED MINUTES

OUT OF SESSION BOARD MEETING NO.15

At the **65th Board Meeting** on **24 Nov 2022** these minutes were **confirmed as presented**.

Name:	GasFields Commission Queensland Board
Date:	Monday, 9 May 2022
Time:	10:00 am to 11:00 am (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Jon Thomas, Deanna Ferraro, Lee Coulthard, Timothy de Jersey

1. Welcome and apologies

1.1 Confirm Minutes

There were no minutes to confirm at this meeting.

1.2 Welcome

The Chair welcomed the Board to the Out of Session Board Meeting No.15.

There were no apologies to note for this meeting.

1.3 Interests Register

There were no declaration of interests to disclose in relation to the agenda or any new conflicts of interests as at 9 May 2022.

2. For Discussion

2.1 APPEA presentation– Coexistence 2.0 – Maturing the coexistence model in Qld

The CEO advised that the overview on the Commission's APPEA Conference presentation: *Co-existence 2.0 - Maturing the coexistence model in Queensland* to be presented by the Policy and Projects Director is a good overview of the intent and content of the presentation and should provide Commissioners with comfort that the content and narrative is appropriate.

Chair Langdon advised that the Board do not need to endorse the presentation but thanked the CEO for the briefing.

2.2 Regional Planning Interests Act 2014

Commissioner Armitage presented a letter to the Commission on the Regional Planning Interests Act.

Commissioner Armitage requested that it be noted that he is not asking for a pause or for a change in the RPI Act. He advised that he is seeking advice on what can be done under the current legislation to protect landholders in the Horraine Trough area until it is understood what is going to happen through the subsidence research. In addition to this, he stated that he is specifically asking if under current legislation whether landholders can ask for a RIDA.

The CEO sought to clarify the wording within Commissioner Armitage's position paper as the wording proposes that *'all PAA land that is not hosting pre-existing resource activity be subject to submitting a RIDA application and requiring approval before project phases commence'*, as it appears to be pointed towards a model where everything goes through a RIDA. The CEO's position paper was drafted according to this wording.

Commissioner Armitage confirmed that it was not his intent to propose that all resource activity be subject to a RIDA submission.

The CEO confirmed that landholders have a right to a RIDA within PAA land areas.

The CEO stated that the Commission will develop fact sheets and information sessions to increase landholder awareness of their rights.

The CEO advised that he would consider a fact sheet to address landholder right surrounding requesting a RIDA to explain interactions with exemptions better.

The Chair advised that communicating rights to landholders regarding the RIDA process should be a matter of priority.

2.3 RPI Act Brief

The Board noted and discussed the paper in relation to item 2.2 Regional Planning Interests Act 2014.



The Board endorsed the Commission's approach to addressing the ma...

The Board endorsed the Commission's approach to addressing the matters raised by Commissioner Armitage in item 2.2 RPI ACT 2014, which included:

- further engagement with DSDGILP re: timing of review implementations to emphasise urgency;
- Commission to place priority on progress details of voluntary early industry adoption of the Commission's RPI Act review recommendations (this could include formal correspondence to the Deputy Premier or Director General of DSDILGP); and
- Commission to continue to focus on urgently progressing subsidence research and regulatory review to ensure timely recommendations to government.

In addition to the recommendations outlined in the paper it was endorsed during the meeting that a fact sheet about landholder rights also be developed.

Decision Date:	9 May 2022
Mover:	Ian Langdon
Seconder:	Rebecca Pickering
Outcome:	Approved

3. For Noting

3.1 Arrow Development Plans and Horraine Fault

The Board noted the Arrow Development Plans and Horraine Fault update.

3.2 QRIDP Coexistence Review Presentation

The CEO provided an update on the QRIDP Coexistence Review.

It was noted that there have been various discussions regarding the review of land access and coexistence institutions that the Department of Resources has been undertaking.

It was noted that there is potential for jurisdictional change and that there is interest in a single land access/coexistence entity. This may mean that there is potential for the Commission to evolve so it is important that the Commission is a part of these conversations.

There is likely to be a discussion paper developed by the Department that will be released mid-year as part of the release of the QRIDP. The Department are seeking to formalise options for reform by the end of the year.

4. Other business

4.1 Other Business

The Board noted the following:

- Commissioner Armitage asked who is funding the Subsidence project as some landholders fear that Arrow is funding the project. It was confirmed by the CEO that the Commission is solely funding the project.
- Commissioner McClure commended the CEO on his ABC Radio interview.
- The CEO advised that the next Board meeting would be held in June.

5. Close Meeting

5.1 Close the meeting

Next meeting: 65th Board Meeting - 24 Nov 2022, 8:30 am

Signature: _____

Date: _____

AGENDA

63RD BOARD MEETING

Name:	GasFields Commission Queensland Board
Date:	Wednesday, 15 June 2022
Time:	8:30 am to 11:30 am
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Deanna Ferraro, Hayley Byrne, Jon Thomas, Timothy de Jersey, Warwick Squire
Apologies:	Lee Coulthard
Guests/Notes:	Darren Brown, Senior Director, Queensland Audit Office Randall Cox, Project Lead, Subsidence Research Project

1. Opening Meeting
 - 1.1 **Welcome and apologies**
2. Audit and Risk Management Committee (ARMC) Meeting
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 - 3.2 **Confirm Minutes**
 - 3.3 **Interests Register**
4. Management Reports
 - 4.1 **Chair's Report**
 - 4.2 **CEO Report**
5. For Discussion
 - 5.1 **Regional Planning Interests Act 2014 - Update**
 - 5.2 **Qld Audit Office - Review of CSG Regulation**
 - 5.3 **Gas sector's contribution to Qld's rural and regional economy**
 - 5.4 **CSG Induced Subsidence Project**
 - 5.5 **2022 GasFields Commission Community Leaders Council**
6. For Decision
 - 6.1 **Draft Surat and Southern Bowen Basin Engagement Plan**

- 7. Other Business
 - 7.1 **Closed Session**
 - 7.2 **Priority Matters for Next Board meeting**
 - 7.3 **Other Business**
- 8. Close Meeting
 - 8.1 **Close the meeting**

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CONFIRMED MINUTES

63RD BOARD MEETING



At the **64th Board Meeting** on **26 Aug 2022** these minutes were **confirmed as presented**.

Name:	GasFields Commission Queensland Board
Date:	Wednesday, 15 June 2022
Time:	8:30 am to 10:54 am
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Deanna Ferraro, Hayley Byrne, Jon Thomas, Timothy de Jersey, Warwick Squire
Apologies:	Lee Coulthard
Guests/Notes:	Darren Brown, Senior Director, Queensland Audit Office Randall Cox, Project Lead, Subsidence Research Project

1. Opening Meeting

1.1 Welcome and apologies

The Chair opened the 63rd Board Meeting at 8.30am and welcomed Commissioners and observers.

2. Audit and Risk Management Committee (ARMC) Meeting

2.1 ARMC Recommendations



Endorsed - Audit and Risk Management Committee Items

The Board endorsed the items from the Audit and Risk Management Committee, including:

Item 1.2 Confirm Minutes

Item 1.3 Interests Register

Item 1.4 Gifts and Benefits Register

Item 3.1 QAO Update

Item 4.1 Workplace Health Safety and Wellbeing Report

Item 5.1 Forward Internal Audit Plan

Item 5.2 Fraud and Corruption Control Framework

Item 6.1 Finance Report

Item 6.2 Chief Executive Officer Expense Claims

Item 7.1 Risk Register

Item 8.1 Public Interest Disclosure Protocol

Item 8.2 Update on GFCQ Business Planning.

Decision Date: 15 Jun 2022
Mover: Ian Langdon
Seconder: Shalene McClure
Outcome: Approved

3. Actions from Previous Meetings

3.1 Action Item List

Due Date	Action Title	Owner
15 Dec 2021	Engage with the Federal Government Status: Completed on 10 Jun 2022	Jon Thomas
16 Feb 2022	Shared-Landscapes Board Presentation (Mid-February 2022 Board Meeting) Status: Completed on 21 Aug 2022	Jon Thomas
31 Mar 2022	CEO to meet with Arrow re Arrow Employees Conduct in the Field Status: Completed on 10 Jun 2022	Warwick Squire
20 Apr 2022	Conduct and Compensation Agreement Guidelines Status: Completed on 19 Aug 2022	Warwick Squire
31 Jul 2022	Overlay the map with the max. change in slope around the Horrane fault with Arrow's development plan Status: Completed on 10 Jun 2022	Warwick Squire

The CEO provided an update on the action items, which included:

- 10/06/2022 - Commission have engaged with federal government (Dept of Agriculture, Water and the Environment) and have provided a copy of the subsidence regulatory review discussion paper). In addition, the Independent Expert Scientific Committee on CSG and Large Coal Mining Development (IESC) has also been briefed (by Sanjeev Pandey and Randall Cox) on the CSG induced subsidence research work (Item Closed).
- 10/06/2022 - Shared-Landscapes Board Presentation (Mid-February 2022 Board Meeting) held over to August meeting. Project still in detailed design and content still under development (Item in Progress)
- 10/06/2022 - CEO to meet with Arrow re Arrow Employees Conduct in the Field - no further details forthcoming - item closed out (Item Closed).
- 10/06/2022 - Conduct and Compensation Agreement Guidelines - In progress, on work program for next year (Item in Progress).
- 10/06/2022 - Overlay the map with the max. change in slope around the Horrane fault with Arrow's development plan - delivered at the out of session Board meeting in May (Item Closed).

3.2 Confirm Minutes

62nd Board Meeting 20 Apr 2022, the minutes were confirmed as presented.

The minutes for the 62nd Board Meeting were confirmed as presented.

3.3 Interests Register

The was one declaration identified in relation to conflicts of interest.

RTI Act, s 47(3)(b); contrary to public interest
 RTI Act, s 47(3)(b); contrary to public interest

4. Management Reports

4.1 Chair's Report

The Chair provided a verbal update, which included:

- the Commission has structured its business plan to meet the annual budget rather than structuring the budget according to what we should be doing within our remit and resources.
- It was advised by the Chair that the team consider this line of thought when undertaking detailed business and workforce planning and prepare a proposal for 'right-sizing' the Commission in terms of budget and resourcing to undertake a broader remit of activities.
- The Chair noted a desire for this work to be undertaken and endorsed by the Board prior to its current term expiring in November 2022.



Business and Workforce Planning

Undertake detailed business and workforce planning and prepare a proposal for 'right-sizing' the Commission in terms of budget and resourcing to undertake a broader remit of activities.

19/08/2022 - initial scoping work undertaken. Currently developing final project scope and request for quote to go to market for consultant/contractor to manage process.

Due Date: 16 Nov 2022

Owner: Warwick Squire

4.2 CEO Report

The Board noted and discussed the CEO report as at 15 June 2022.

The Board discussed the following items in further detail:

Review of Land Access/Coexistence entities

- Commissioner Armitage questioned whether the Commission would see the Department's 'review of land access/coexistence entities' discussion paper. The CEO and Policy and Projects Director advised that the discussion paper would be a cabinet in confidence document and that prior review would not occur before the mid-year release date;
- the Chair directed the CEO to request a review of the draft discussion paper regardless of the proposed process.

Internal Resourcing

- the team will be offline for two days next week for the annual team building / leadership event;
- **RTI Act, s 47(3)(b), contrary to public interest**
RTI Act, s 47(3)(b); . The short-term focus is to urgently engage a contractor to fill the resource gap in the Policy team to ensure continuity of the Shared Landscapes project;
- short-term resourcing for the Subsidence Research project is also being considered;
- whilst the short-term goal is to urgently bolster resources, the long-term goal is to recruit for more permanent solutions to achieving a full establishment.



Review of Land Access/Coexistence entities

The Chair directed the CEO to request a review of the Department's draft 'Review of land access/coexistence entities' discussion paper

19/02/2022 - Department of Resources provided draft copy of Review of land access/coexistence entities draft discussion paper for review and detailed comments were provided to the Department by the Commission. No major red flags in terms of the content of the review discussion paper. Discussion paper currently undergoing final approvals within government prior to release for public consultation. Timing of consultation uncertain, but likely to begin in the next 4-8 weeks.

Due Date: 26 Aug 2022
Owner: Warwick Squire

5. For Discussion

5.1 Regional Planning Interests Act 2014 - Update

The Board noted the update on Regional Planning Interests Act 2014, and the progress in development of landholder focused guidance materials in relation to the RPI Act, which included:

- the Department of Resources have been actively working on how they will implement the Commission's recommendations, and will release a discussion paper for a period of four weeks;
- the former state Director-General of State Development and Infrastructure (SDI), Damien Walker, suggested the Commission to consider leading the conversation with industry about early adoption of the RPI Act recommendations. The CEO advised that he will be meeting with the Deputy-Director General, Chris Aston, APPEA and QRC about what the notion of early adoption looks like (i.e., transparency, accountability, engagement expectations, voluntary notification system, public register, improved information and guidance on how companies are meeting their Section 22 exemptions under the RPI Act);
- Feedback received through consultation on the fact-sheet has been that the document is too wordy. The fact-sheet has been revised accordingly;
- Commissioner McClure queried if the Commission is at risk of getting too involved in the process of the early adoption process. The Chair advised that it is necessary to progress to ensure landholders better guidance in the early stages;
- Commissioner Armitage supported the flow chart and early adoption strategy and questioned whether the the Commission has raised with agricultural bodies. The CEO advised that this will occur after consultation with industry. Commissioner Armitage recommended a change in the photo that accompanies the flow chart, from industry content to agricultural content;
- Commissioner Armitage asked if the RIDA process could be further articulated by the Commission, in particular regarding time frames. The CEO advised that time frames are difficult as there a no statutory time frames for this process. However, the Commission could potentially look at the process based on information that is currently available with an approach tailored to landholders;
- the Board discussed potential release and communications strategies for the RPI fact sheet, such as webinars and utilising existing networks;
- Commissioner Armitage suggested a public meeting to discuss the RPI Act. The CEO and Chair advised that due to jurisdictional reasons this suggestion would need to be further discussed in due course;
- Commissioner Armitage advised that the Department of Resource are meeting with him and a group of landholders next week. The CEO will liaise with the Department on his attendance at this meeting.

5.2 Qld Audit Office - Review of CSG Regulation

The Board noted the Queensland Audit Office's Senior Director's update on the review of CSG Regulation, which included:

- the QAO cannot provide assurance on the Commission's adoption of recommendations as an audit has not been conducted;
- the QAO perceive the level of communication with the Commission encouraging;
- the Commission has taken a proactive approach to identifying additional opportunities for improvement;
- the QAO recognises that memorandums of understanding and data sharing with other agencies and industry is an opportunity for continuous improvement;
- the Commission's oversight function is considered one of the most important functions and value propositions for CSG regulation given the Commission's position of independence;
- ensuring that the regulators are in compliance is a key role for the Commission as an oversight body to highlight areas for improvement;
- the Shared Landscapes report addresses reporting transparency and this was encouraging. The QAO noted that there were information gaps identified due to data issues, however it was noted that progress of the Shared Landscapes report will hopefully address transparency and accountability for the industry;
- learning and building better practice is a key focus.

The Chair and CEO expressed that the QAO's performance audit report guided the Commission to implement necessary changes to improve the Commission's performance and value, and that the results are now visible.

5.3 Gas sector's contribution to Qld's rural and regional economy

The Board noted the update provided by the Director of Policy and Projects, on the gas sector's contribution to Queensland's rural and regional economy.

Commissioner Pickering recalled a previous Board discussion on balancing agriculture and industry in the Shared Landscapes report, which was confirmed by the Policy and Projects Director as the intent.

Commissioner McClure also advised that there is a broader community piece in addition to industry and agriculture to consider.

Commissioner Armitage raised concerns about how compensation is perceived in the paper (i.e., that it is not an additional income) and moved to not endorse the paper as it is too industry focused. Commissioner Armitage stated that compensation should be perceived as 'compensation for the loss of something'.

The CEO provided context for the paper stating that it was not intended for endorsement and directly results from a previous Board request for a paper on the topic.

The Policy and Projects Director confirmed and declared that a balanced approach is the focus for the Shared Landscapes project.

5.4 CSG Induced Subsidence Project

The Board noted Randall Cox's (project lead) presentation and update on the CSG-induced Subsidence (subsidence) research project and regulatory review update and next steps in terms of program delivery.

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest

The Chair queried whether the Commission has the resources for the consequence stages of the project with regards to the technical requirements. The CEO advised that the Commission is looking at the resourcing requirements, including; an irrigation expert and agronomist, OGIA, GIS support and Randall Cox. RTI Act, s 47(3)(b); contrary to public interest

RTI Act,

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest

Commissioner Armitage advised of concerns of the amount of risk that landholders are subjected to and the need to be mindful of where risk shifts throughout the process. He advised that landholders should be able to continue what they are doing under the Regional Planning Interest Act without accepting the evolving risks resulting from industry operations.



Board Discussion on CSG Induced Subsidence Risk to Landholders

The Chair requested that at the next Board meeting the Board discuss associated risks throughout the CSG Induced Subsidence process and how they can be managed.

19/02/2022 - Out of Session Board meeting held to provide overview on CSG induced subsidence research progress and regulatory review. Board provided high level endorsement of management framework to be developed and consulted on further with key stakeholders.

Due Date: 26 Aug 2022

Owner: Warwick Squire



Consultant Backgrounds

The Chief Executive Officer advised that the backgrounds for the consultants will be circulated in due course.

Due Date: 26 Aug 2022

Owner: Warwick Squire

5.5 2022 GasFields Commission Community Leaders Council

The Board noted and discussed the objective, purpose and proposed date for the 2022 Community Leaders Council, which included:

- Commissioner McClure queried the timing of the break out session in relation to the flow of the event and suggested that we amend to improve the flow of the day;
- Commissioner McClure noted the good mix of attendees;
- the Manager of Communications and Media, Timothy de Jersey advised that the aim is to make the forum more interactive this year and planning considerations will inform event planning;
- the Chair reflected on the importance in the key note speaker's message complementing the objectives of the forum;
- Commissioner McClure recommended that the agenda be informed by the forums purpose and objectives.

6. For Decision

6.1 Draft Surat and Southern Bowen Basin Engagement Plan

The Board endorsed the current direction of the draft Surat-Southern Bowen Basin Engagement Plan and the key proposed engagement activities outlined in the plan and noted the paper on the Surat Basin Reference Group.

The Chair raised the requirement to review resources to ensure that the Commission is prepared for a potential restructure.

7. Other Business

7.1 Closed Session

The Chair and CEO briefed the Board on expiration and renewal of Board appointments and discussed the QAO's review of appointed Boards.

7.2 Priority Matters for Next Board meeting

The Board noted the potential forward agenda items.

7.3 Other Business

Commissioner Armitage requested that the CEO speak with Arrow to delay Arrow's proposed Lidar mapping in the region as 70% of farms are under heavy crop and the mapping will not be accurate. He recommended early August when cropping is complete.

Commissioner Armitage proposed a question about risk with regards to CSG industry operations using Brisbane's underground tunnel as an example and requested that the Board consider risk using the bridge example's context prior to the next Board meeting.

8. Close Meeting

8.1 Close the meeting

Next meeting: No date for the next meeting has been set.

New Actions raised in this meeting

Item	Action Title	Owner
4.1	Business and Workforce Planning Due Date: 16 Nov 2022	Warwick Squire
4.2	Review of Land Access/Coexistence entities Due Date: 26 Aug 2022	Warwick Squire
5.4	Board Discussion on CSG Induced Subsidence Risk to Landholders Due Date: 26 Aug 2022	Warwick Squire
5.4	Consultant Backgrounds Due Date: 26 Aug 2022	Warwick Squire

Signature: _____

Date: _____

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AGENDA

OUT-OF-SESSION BOARD MEETING #16

Name:	GasFields Commission Queensland Board
Date:	Monday, 15 August 2022
Time:	4:00 pm to 5:00 pm
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Caitlin Barraclough, Deanna Ferraro, Hayley Byrne, Jon Thomas, Lee Coulthard, Meeting Room, Timothy de Jersey, Warwick Squire
Guests/Notes:	Steven Flook, Director, Management Strategies and Implementation, Office of Groundwater Impact Assessment (OGIA) Gerhard Schöning, Director, Assessment and Modelling, OGIA Randall Cox, Leader, GFCQ Subsidence Project

1. Opening Meeting
 - 1.1 **Welcome and Introduction**
2. CSG Induced Subsidence
 - 2.1 **OGIA presentation: CSG Induced Subsidence**
 - 2.2 **GFCQ Subsidence Regulatory Review and On-Farm Consequence Project**
3. Other Business
 - 3.1 **GFCQ Community Leaders Council**
4. Close Meeting
 - 4.1 **Close the meeting**

CONFIRMED MINUTES

OUT-OF-SESSION BOARD MEETING #16

At the **65th Board Meeting** on **24 Nov 2022** these minutes were **confirmed as presented**.

Name:	GasFields Commission Queensland Board
Date:	Monday, 15 August 2022
Time:	4:00 pm to 5:00 pm (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Caitlin Barraclough, Deanna Ferraro, Hayley Byrne, Jon Thomas, Lee Coulthard, Meeting Room, Timothy de Jersey, Warwick Squire
Guests/Notes:	Steven Flook, Director, Management Strategies and Implementation, Office of Groundwater Impact Assessment (OGIA) Gerhard Schöning, Director, Assessment and Modelling, OGIA Randall Cox, Leader, GFCQ Subsidence Project

1. Opening Meeting

1.1 Welcome and Introduction

2. CSG Induced Subsidence

2.1 OGIA presentation: CSG Induced Subsidence

The Office of Groundwater Impact Assessment team delivered a presentation on the work it has undertaken in relation to CSG-induced subsidence monitoring and modelling. The presentation was delivered by Steven Flook (Director, of Management Strategies and Implementation) and Gerhard Schöning (Director, Assessment and Modelling).

The presentation included three main components:

1. Monitoring - what can be observed in monitoring the data in CSG-induced subsidence and establishing a baseline;
2. Modelling - whats happening in the future in terms of CSG-induced subsidence; and
3. Management - assessing consequences in the regulatory framework.

RTI Act, s 47(3)(b), contrary to public interest

Commissioner Armitage advised that whilst the study into subsidence is still maturing there is general support from landholders regarding OGIA's efforts.

2.2 GFCQ Subsidence Regulatory Review and On-Farm Consequence Project

The Director of Policy and Projects, CEO and Randall Cox presented on the Subsidence and Regulatory Review and research update.

The Board noted the progress of the regulatory review and consequence projects and the key issues raised in submissions to the Commission's CSG-induced subsidence regulatory review discussion paper.

The CEO advised that it is expected that the Commission's recommendations are likely to be communicated to government by the end of September and the consequence is likely to conclude in December.

The draft report will be provided to the Board for approval prior to being provided to government.

Commissioner Armitage raised the mental health of landholders, information fatigue and confusion. He expressed that it is important to keep landholders informed. The CEO advised that the intent is to get the Commission's work out and communicated to stakeholders to ensure that there is a better outcome on the ground for landholders.

Chair Langdon requested that the Commission's responsibilities in the mental health space be addressed at the upcoming Board meeting.



Endorsed - Subsidence Review/Framework Approach

The Board discussed and endorsed (in principle) the direction of the review and management framework concepts presented.

Decision Date: 15 Aug 2022
Mover: Ian Langdon
Seconder: Shalene McClure
Outcome: Approved

3. Other Business

3.1 GFCQ Community Leaders Council

The key note speaker for the Community Leaders Forum is Brent Finlay, former National Farmers Federation and AgForce Chair.

The Commission is also approaching the Federal Minister for Agriculture to attend as a key note speaker.

4. Close Meeting

4.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____

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AGENDA

64TH BOARD MEETING

Name:	GasFields Commission Queensland Board
Date:	Friday, 26 August 2022
Time:	8:30 am to 10:30 am
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Andrew Musgrave, Boni Moore, Caitlin Barraclough, Cathy Howarth, Deanna Ferraro, Gerardine Whitbread, Hayley Byrne, Jon Thomas, Lee Coulthard, Lidia Gossmann, Meeting Room, Timothy de Jersey, Warwick Squire

1. Opening Meeting
 - 1.1 **Welcome and apologies**
2. Audit and Risk Management Committee (ARMC) Meeting
 - 2.1 **ARMC Recommendations**
3. Actions from Previous Meetings
 - 3.1 **Action Item List**
 - 3.2 **Confirm Minutes**
 - 3.3 **Interests Register**
4. Management Reports
 - 4.1 **Chair's Report**
 - 4.2 **CEO Report**
5. For Decision
 - 5.1 **Engagement with Surat and Bowen Basin Stakeholders**
 - 5.2 **Shared Landscape Report 2022**
6. For Discussion
 - 6.1 **Drill Mud Spread and alleged PFAS contamination**
 - 6.2 **2022 GasFields Commission Community Leaders Council**
 - 6.3 **RPI Act - Review Implementation, Early Adoption and RIDA applications**
7. Other Business
 - 7.1 **Priority Matters for Next Board meeting**
 - 7.2 **Other Business**

8. Close Meeting

8.1 Close the meeting

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CONFIRMED MINUTES

64TH BOARD MEETING



At the **65th Board Meeting** on **24 Nov 2022** these minutes were **confirmed as presented**.

Name:	GasFields Commission Queensland Board
Date:	Friday, 26 August 2022
Time:	8:30 am to 10:30 am (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure
Attendees:	Warwick Squire, Hayley Byrne, Boni Moore, Caitlin Barraclough, Jon Thomas, Timothy de Jersey
Apologies:	Stuart Armitage, Deanna Ferraro, Lee Coulthard

1. Opening Meeting

1.1 Welcome and apologies

The Chair opened the 64th Board Meeting at 8.45am and welcomed Commissioners and observers.

Commissioner Armitage was noted as an apology.

2. Audit and Risk Management Committee (ARMC) Meeting

2.1 ARMC Recommendations

The Board endorsed the items from the Audit and Risk Management Committee, including:

Item 1.3 Interests Register

Item 1.4 Gifts and Benefits Register

Item 3.1 QAO Update and Audit Closing Report

Item 4.1 Workplace Health and Safety and Wellbeing Report

Item 5.1 Forward Internal Audit Plan

Item 6.1 Finance Report

Item 6.2 FY2022-23

Item 6.3 FY2021-22 Financial Statements

Item 6.4 Chief Executive Officer Expense Claims

Item 7.1 Risk Register

Item 8.1 Business Planning Update

3. Actions from Previous Meetings

3.1 Action Item List

Due Date	Action Title	Owner
16 Feb 2022	Shared-Landscapes Board Presentation (Mid-February 2022 Board Meeting) Status: Completed on 21 Aug 2022	Jon Thomas
20 Apr 2022	Conduct and Compensation Agreement Guidelines Status: Completed on 19 Aug 2022	Warwick Squire
26 Aug 2022	Board Discussion on CSG Induced Subsidence Risk to Landholders Status: Completed on 19 Aug 2022	Warwick Squire
26 Aug 2022	Consultant Backgrounds Status: Completed on 17 Nov 2022	Warwick Squire
26 Aug 2022	Review of Land Access/Coexistence entities Status: Completed on 19 Aug 2022	Warwick Squire
16 Nov 2022	Business and Workforce Planning Status: Completed on 18 Nov 2022	Warwick Squire

The Board discussed the following item:

CSG Subsidence Consultants

- The Chair discussed the CSG Induced Subsidence project consultants and requested feedback from the Board.
- RTI Act, s 47(3)(b); contrary to public interest
RTI Act, s 47(3)(b); contrary to public interest
- the CEO advised that the geo-technical aspect of CSG Induced-Subsidence is within OGIA's remit as they are the expertise within that field. It was advised that the Commission's project position is the consequence of subsidence on farms, and it is not focused on the science.

3.2 Confirm Minutes

63rd Board Meeting 15 Jun 2022, the minutes were confirmed as presented.

The minutes for the 62nd Board Meeting were confirmed as presented.

3.3 Interests Register

There were no conflicts of interests declared in relation to the agenda or any new conflicts of interests or related party disclosures as at 26 August 2022.

4. Management Reports

4.1 Chair's Report

The Chair provided an update, which included:

- a review of the Commissioner's remuneration has been conducted with Mercer which has been submitted to the Department of Resources for review;
- the Board and Chair applications have been completed;
- the Chair advised that as previously discussed he would not be reapplying for the position of Chair of the GasFields Commission Queensland.

4.2 CEO Report

The Board noted the CEO report as at 29 August 2022.

The CEO further discussed the Commission's recent activities, including:

- the focused process of engaging with local government. The CEO advised that CEO's of the key five local government areas within the Surat and Bowen Basins to discuss a more structured approach to engaging with local government;
- the CEO met with the Mayor and Deputy Mayor and CEO of Western Downs yesterday and discussed opportunities for greater collaboration and engagement;
- the CEO is travelling to the Banana Shire on the 29th and will meet with council and Central Highlands Development Corporation and potentially WestSide Corporation;
- now that the Commission has engaged a second engagement officer the Commission will meet with junior gas explorers and discuss better collaboration and relationships;
- the Commission has signed a collaborative agreement with the University of Queensland with the first project focused on CSG Induced Subsidence fact sheets;
- the Board discussed empowering landholders to be able to communicate directly with industry to ensure that they are making informed decisions based within the context of their own situation. The Chair requested that the Communications team explore opportunities to communicate this to stakeholders;
- Commissioner Pickering advised that Tim Ogilvie has left Origin Energy and joined Arrow Energy as their new General Manager of Access and Approvals. This is considered a positive step for Arrow and may help reset relationships with stakeholders, in particular landholders.
- Arrow have completed a major restructure of their land access and stakeholder engagement business which will essentially focus on difficult conversations and relationships;
- engagement with stakeholders has been active and widespread.

5. For Decision

5.1 Engagement with Surat and Bowen Basin Stakeholders

The Board noted the paper and CEO's proposal to form a new group to focus the Commission's engagement with Surat and Bowen Basin stakeholders.

The CEO advised that the Commission are seeking to bring a more active role to a more diverse range of stakeholders, including; local government, local business, Chambers of Commerce, etc.

Commissioner McClure queried whether there are any further Basins other than the Surat Basin that the Commission should be servicing. The CEO advised that the Department of Environment and Science are currently active in the Cooper Basin and that the Commission's role may enter in a later stage when the policy has been finalised. The CEO also advised that currently the Commission does not have the resources currently to form a mechanism in additional areas.

Commissioner Pickering advised that the regularity of the review of the body be written into the terms of reference to ensure that the future process for the decommissioning of the group is clearly defined.

Chair Langdon requested that the chairmanship be clearly identified prior to the groups formation and recommended that the Commission's CEO was best positioned to fill this role.



Endorsed - Proposed Discussion Paper (Engagement with Surat and Bowen Basin Stakeholders)

The Board endorsed the proposed discussion paper and approach to release subject to the inclusion of the groups review terms being included in the terms of reference.

Decision Date: 26 Aug 2022
Mover: Ian Langdon
Seconder: Shalene McClure
Outcome: Approved

5.2 Shared Landscape Report 2022

The Board noted the Policy and Projects Director update, which included;

- the report is about 80% complete in terms of the narrative;
- there has been a bit of a disconnect in terms of deliverables with the contractor that is currently being resolved;
- Commissioner McClure questioned whether the agricultural and industry aspects are dominating other industries in the report. The Policy and Projects Director advised that we may be able to collaborate with economics body to include other sectors;
- the Chair advised that the report will evolve overtime and open up opportunities to include further information;
- the Chair requested that a short section on the legislated framework be included; and
- the CEO advised that the Communications Manager has recently conducted case studies in the field and that there is potential for these to be included in the report.



Endorsed - Approved in principle - Shared Landscapes Report

The Board approved in principal the working draft of Shared Landscapes - Industry Trends 2020-21.

The Commissioner feedback was noted by management for inclusion in the report.

Decision Date: 26 Aug 2022
Mover: Ian Langdon
Seconder: Shalene McClure
Outcome: Approved

6. For Discussion

6.1 Drill Mud Spread and alleged PFAS contamination

The Board noted the update from the CEO on the issues raised by the Water Recycling Industry Queensland (WRIQ) in relation to alleged PFAS contamination of drill mud and concerns around the use of drill mud land spread as a technique for disposal.

The CEO advised that he is awaiting a response from WRIQ to progress with the intention to bring both APPEA and WRIQ together to facilitate a collaborative approach to resolving the matter.

The Board advised that they are comfortable with the Commission's approach to managing the concerns.

6.2 2022 GasFields Commission Community Leaders Council

The Board noted the update provided by the CEO on preparations for the Community Leaders Forum, which included an updated date for the event due to conflicts with the Commission's Board meeting and other stakeholder events.

A further update on the event will be provided at the September Board briefing.

The Commission asked Agricultural Minister Murray Watts MP to attend as a key note speaker. There has not been a response as yet.

6.3 RPI Act - Review Implementation, Early Adoption and RIDA applications

The Board noted the update on the RPI Act Review which included;

- the Commission has been spending a great deal of time on the project even though the RPI Act Review was submitted in November;
- the Commission has had a session with the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) on the 25th of August on the early adoption framework. The Deputy Director General indicated that the commitment from DSDILGP would be that they would be consulting on the policy and regulatory changes later in the year. It is understood that this is due to proposed changes to legislation to implement the Commission's recommendations. It will provide an opportunity for community and industry to comment on a proposal;
- next steps are to meet with the DDG and discuss what visibility the Commission will have of legislative policy changes before anything goes public or to industry;
- it will be important for the Commission to understand how the Commission's recommendations will be communicated;
- Commissioner Pickering suggested that the Commission write to the Minister to seek an update on the outcomes given the lapse in time from the point of the RPI Act Reviews submission. The CEO advised that he would initially seek out an opportunity to consult in person and then he will seek a formal avenue if necessary.

7. Other Business

7.1 Priority Matters for Next Board meeting

There were no further items discussed.

7.2 Other Business

The Board noted the following

- RTI Act, s 47(3)(b); contrary to public interest
RTI Act, s 47(3)(b);
- the Policy and Projects Director provided an update on Regional Planning Interest Development applications that are currently before the Commission and government, two received with a few more expected in the near future. The Commission is currently assessing what level advice is required. The Chair requested that brief summaries be provided to the Board during the process given that there is likely to be media coverage;
- the CEO acknowledged the significant effort of the team over the last few months across the team. This sentiment was supported by the Chair and Board members.

8. Close Meeting

8.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____

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AGENDA

OUT OF SESSION MEETING - NO.17

Name:	GasFields Commission Queensland Board
Date:	Thursday, 6 October 2022
Time:	8:00 am to 9:00 am
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Jon Thomas, Deanna Ferraro, Timothy de Jersey, Lee Coulthard

1. Opening Meeting
 - 1.1 **Welcome and Introduction**
2. Interests Register
 - 2.1 **Declarations of Interests**
3. CSG Induced Subsidence
 - 3.1 **GFCQ Subsidence Regulatory Review and On-Farm Consequence Project**
4. Other Business
 - 4.1 **Other Business**
5. Close Meeting
 - 5.1 **Close the meeting**

CONFIRMED MINUTES

OUT OF SESSION MEETING - NO.17



At the **65th Board Meeting** on **24 Nov 2022** these minutes were **confirmed as presented**.

Name:	GasFields Commission Queensland Board
Date:	Thursday, 6 October 2022
Time:	8:00 am to 9:00 am (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Jon Thomas, Deanna Ferraro, Timothy de Jersey, Lee Coulthard

1. Opening Meeting

1.1 Welcome and Introduction

The Chair welcomed the Board, CEO and observers.

2. Interests Register

2.1 Declarations of Interests

There were no conflicts of interests declared.

3. CSG Induced Subsidence

3.1 GFCQ Subsidence Regulatory Review and On-Farm Consequence Project

The Board noted and discussed the update on the CSG-induced subsidence regulatory review and consequence research.

The Board discussed the timing of the release of the report and the approvals process required prior to the release of the report and recommendations.

Commissioner Pickering suggested that the Commission recommend a time frame for government response.

Chair Langdon requested a small paragraph be drafted to emphasise the importance in governments timely response.

The CEO advised that in terms of the Commission's rationale and justification for a reform that an additional paragraph will be added regarding urgency due to the impacts from development manifesting and that timeliness of ensuring a framework is in place to ensure confidence that the protections are appropriate and adequate.



Endorsed - Draft Report and Recommendations

The Board endorsed the draft report and recommendations to be released for consultation subject to variations agreed to during the meeting being made.

Decision Date: 6 Oct 2022
Mover: Ian Langdon
Seconder: Rebecca Pickering
Outcome: Approved



Endorsed - Consultation approach on the final draft regulatory review report and recommendations.

The Board endorsed the consultation approach on the final draft regulatory review report and recommendations.

Decision Date: 6 Oct 2022
Mover: Ian Langdon
Seconder: Rebecca Pickering
Outcome: Approved

4. Other Business

4.1 Other Business

5. Close Meeting

5.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____

AGENDA

OUT OF SESSION MEETING NO.18

Name:	GasFields Commission Queensland Board
Date:	Monday, 14 November 2022
Time:	7:30 am to 8:30 am (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Boni Moore, Caitlin Barraclough, Deanna Ferraro, Jon Thomas, Lee Coulthard, Meeting Room, Timothy de Jersey

1. Opening Meeting
 - 1.1 **Welcome and Introduction**
2. Interests Register
 - 2.1 **Declarations of Interests**
3. CSG Induced Subsidence
 - 3.1 **CSG-induced Subsidence Regulatory Review Report and Recommendations**
4. Other Business
 - 4.1 **Other Business**
5. Close Meeting
 - 5.1 **Close the meeting**

AGENDA

65TH BOARD MEETING

Name:	GasFields Commission Queensland Board
Date:	Thursday, 24 November 2022
Time:	8:30 am to 11:30 am (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Lee Coulthard, Warwick Squire, Hayley Byrne, Jon Thomas, Deanna Ferraro, Timothy de Jersey, Boni Moore, Meeting Room
Guests/Notes:	Kai Eberspacher (Bengal Energy Chief Operating Officer)

1. Opening Meeting
 - 1.1 **Welcome and apologies**
2. Audit and Risk Management Committee (ARMC) Meeting
 - 2.1 **ARMC Minutes**
3. Actions from Previous Meetings
 - 3.1 **Confirm Minutes**
 - 3.2 **Action Item List**
4. Management Reports
 - 4.1 **Chair's Report**
 - 4.2 **CEO Report**
 - 4.3 **Business Plan Update**
 - 4.4 **Finance Report**
5. Interests Register
 - 5.1 **Interests Register**
6. Morning Tea Break
 - 6.1 **Coffee and Cake**
7. Guest Speakers
 - 7.1 **Bengal Energy**
 - 7.2 **CSG-Induced Subsidence Consequence Project Update**
8. For Discussion
 - 8.1 **GasFields Commission Workforce Strategy**

- 8.2 Surat and Bowen Basin Engagement Discussion Paper - feedback and next steps**
- 8.3 Shared Landscapes - Final PDF Report for Endorsement**
- 9. For Noting
 - 9.1 GFCQ Submission to the QGovt Draft CSG Brine Action Plan 2022-2032**
 - 9.2 Coexistence Entity Review - Verbal Update**
 - 9.3 Regional Planning Interests Act Review - Implementation Update**
- 10. Other Business
 - 10.1 Priority Matters for Next Board meeting**
 - 10.2 Other Business**
- 11. Close Meeting
 - 11.1 Close the meeting**

RELEASE UNDER
RIGHT TO
INFORMATION

CONFIRMED MINUTES

65TH BOARD MEETING

At the **66th Board Meeting** on **22 Feb 2023** these minutes were **confirmed as presented**.

Name:	GasFields Commission Queensland Board
Date:	Thursday, 24 November 2022
Time:	8:30 am to 11:30 am (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Shalene McClure, Stuart Armitage
Attendees:	Ian Langdon, Lee Coulthard, Warwick Squire, Hayley Byrne, Jon Thomas, Deanna Ferraro, Timothy de Jersey, Boni Moore, Meeting Room
Apologies:	Rebecca Pickering
Guests/Notes:	Kai Eberspaecher (Bengal Energy Chief Operating Officer)

1. Opening Meeting

1.1 Welcome and apologies

The Chair opened the meeting and noted Commissioner Pickering as an apology.

2. Audit and Risk Management Committee (ARMC) Meeting

2.1 ARMC Minutes

The Board acknowledged and approved the Audit and Risk Management Committee Meeting minutes from 26/08/22.

The minutes are attached as a file in order to have the outgoing Board acknowledge them. They will be electronically 'Confirmed' in BoardPro upon the next Audit and Risk Management Committee meeting.

3. Actions from Previous Meetings

3.1 Confirm Minutes

Out of Session Meeting No.18 14 Nov 2022, the minutes were confirmed as presented.

Out of Session Meeting - No.17 6 Oct 2022, the minutes were confirmed as presented.

64th Board Meeting 26 Aug 2022, the minutes were confirmed as presented.

Out of Session Board Meeting No.15 9 May 2022, the minutes were confirmed as presented.

Out-of-Session Board Meeting #16 15 Aug 2022, the minutes were confirmed as presented.

Out of Session Board Meeting No. 13 14 Mar 2022, the minutes were confirmed as presented.

The Board acknowledged and approved all previous minutes.

3.2 Action Item List

Due Date	Action Title	Owner
26 Aug 2022	Consultant Backgrounds Status: Completed on 17 Nov 2022	Warwick Squire
16 Nov 2022	Business and Workforce Planning Status: Completed on 18 Nov 2022	Warwick Squire

There are no open or overdue items on the actions list.

4. Management Reports

4.1 Chair's Report

The Chair advised that he attended a meeting with the Minister for Resources on Monday 21/11/22. The Minister provided positive feedback on the Commission's work. The Chair put forward a proposal to the Minister for an increase in remuneration of the Commissioners.

The Chair also noted that he had raised with the Minister the importance of the Commission being more proactive in the future, not reactive and that the CEO is currently working on a proposal to government for an increase in the Commission's budget to facilitate this proactive plan and enable additional internal expertise.

The Chair advised that there is currently no indication of the timing of appointment of the new Board and Chair, however the Minister noted that it is in the 'approvals process' and very close to decision. If there is a delay in appointment it will only be very short term.

4.2 CEO Report

The Board acknowledged the CEO Report and marked it as read.

The CEO advised that a key focus in the past three months has been engagement with Local Government in current and emerging gas regions.

Meetings have been held with Mayors and CEOs of Western Downs, Central Highlands, Maranoa and Districts Regional Councils and Banana Shire Council. These meetings have been very constructive and provided great intel and opportunities to build networks in the new and emerging areas. Moving forward the CEO hopes to also begin engagement with the companies and the landholders in these regions.

Commissioner Armitage queried if the Commission is yet to engage with landholders in these new regions and also queried the role of the Commission in dealing one on one with landholders?

The CEO advised that the Commission is exploring and investigating the landholder engagement services and arrangements including funding, as well as engaging the Peak Agricultural Bodies. However, it was agreed that the Commission is more equipped to deal with the Landholder Advisory/Engagement Groups and information meetings rather than one on one engagement with individual landholders (except for if major individual issues arise).

The Community Leaders Council (CLC) event was raised. Commissioner McClure noted that the attendance at this year's CLC was not quite at the CEO level like last year. It was expressed that it would be beneficial to have more Company leaders in attendance to increase and improve the profile of engagement.

The CEO noted that positive feedback has been provided by the attendees on the outcomes of the event and the positive environment that it provided to network and communicate.

4.3 Business Plan Update

The CEO provided an overview of the Business Plan and update on where the key milestones and deliverables are at. As many of the items are nearing completion, it is a good time to reassess the Commission's priorities and focus points for next year, as well as the commencement of the new Board.

The CEO and the Chair thanked the Commission team for the work that has been completed this year and commended the quality of the work.

The Chair suggested the Commission could create an education pack that details the mechanics of gas extraction and the value of the industry, detailing a start to end process. This education pack could be used at group presentations, for example council meetings.

Commissioner Armitage queried the process of how the Commission will be presenting its priorities to the incoming Chair and Board. The CEO advised this process is being prepared through our Workforce Planning and Strategic Plan. The Commission will also be providing a Board Welcome Handbook to the incoming Chair and Board.

4.4 Finance Report

The Corporate Operations Manager provided a broad overview of the Finance Report and advised that the budget is tracking well. Although there is currently a surplus, there are a number of upcoming project payments to be accounted for which will reduce the surplus.

The Board accepted the finance report as tabled.

5. Interests Register

5.1 Interests Register

The Chair asked if there were any new interests to be raised.

No items were raised and no new changes were listed.

6. Morning Tea Break

6.1 Coffee and Cake

7. Guest Speakers

7.1 Bengal Energy

The Board noted the presentation provided by Kai Eberspaecher, Chief Operating Officer from Bengal Energy.

The presentation detailed that Bengal Energy is a rapidly growing oil and gas company with high potential impact projects in the Australian Cooper Basin. The presentation also went into Bengal Energy's co-existence measures that are being undertaken on properties and in regional communities.

7.2 CSG-Induced Subsidence Consequence Project Update

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b);

contrary to public interest

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RTI Act, s 47(3)(b); contrary to public interest

Randall Cox provided an updated on the Consequence project:

RTI Act, s 47(3)(b); contrary to public interest

The Chair stated that one of the challenges he sees is that each landholder has separate lawyers and agronomists that they seek advice from, which are very costly. It is important that the advisors are briefed fully in terms of the outcomes of the research that has been undertaken to ensure they are not giving advice based on assumptions. The Commission needs to compel the advisors to fully understand and appreciate the work and investigations that have been done. If the advisors are not fully briefed landholders could receive poor advice and make less than adequate decisions. The gas companies have an obligation to pay for this advice on the landholders behalf.

The Chair asked if OGIA intend to publish a journal of the results of the work that has been done around Subsidence. Sanjeev advised that OGIA does intend to publish their research, however

their focus is more on applying the work. There is a process under way with a technical advisory panel for peer review of the work before publishing.

RTI Act, s 47(3)(b); contrary to public interest

Commissioner Armitage suggested that the future Chair and Board could arrange a meeting with Government and Arrow Energy to discuss this project and the importance of it to enable a collaborative plan. All Board members agreed.

The CEO advised the release of the report was going to be Tuesday (29/11/22) however the Minister is going to be away and has requested that the Commission delays the release for a further week. This will mean release of the report and recommendations on Monday 5th of December 2022.

8. For Discussion

8.1 GasFields Commission Workforce Strategy

The Board noted the paper as read.

The CEO provided a broad overview of the Commission Workforce Strategy planning. This strategy is assisting the Commission to determine what resources are required if the Commission were to broaden its geographical footprint or deepen its current services, in line with the Chair's advice to work proactively instead of re-actively.

Moving forward the Commission plans to be able to pitch a narrative to Government for additional resources along with the future budget proposal. It is proposed that an additional 3.5 full time equivalent staff would enable the Commission to broaden its geographical footprint and provide more in depth services. The Commission need to ensure it has determined the right sized organisation in order to provide a detailed and sensible rationale to Government to enable approval of the budget submission. It was discussed that the strategic plan may be revisited at the commencement of the new Board.

The Commission's current internal capability and capacity are also being investigated. Discussions are being had if expertise would be best outsourced or by having a permanent full time employee. There is also potential for the Commission to enter into a partnership agreement with University of Queensland, as well as establishing relationships with appropriate legal firms. It was acknowledged that there is currently a recruitment shortage and that many graduates are not interested/deterred by the field of gas and fossil fuels.

Commissioner Armitage raised that field staff could be engaged to address policies in the field across all of Queensland. However it is important to have the right people doing this work.

8.2 Surat and Bowen Basin Engagement Discussion Paper - feedback and next steps

The Stakeholder Engagement Manager advised that the public consultation period from 06/10-04/11/22 provided an extensive amount of discussions with Peak Agricultural Bodies, individuals and Local Government. There was a high level of interest and some great feedback provided. There are currently ten submissions however there could be approximately five more to come.

The Engagement Team are still working through the responses and have not yet developed an in depth analysis however have found the following common themes:

- There is a show of support for the Commission to provide a more structured plan for the reference group
- The reference group idea is strongly supported
- Geographical remit - why is the Commission limiting to Surat and Bowen Basin and how is the Commission going to focus on local issues
- Membership - it is important to have a group of people that are having constructive conversations and looking to resolve issues
- Consultation fatigue in the regions needs to be noted to ensure there are not too many meetings, perhaps only annually

Working on principles, the geographic focus will still be the Surat and Bowen Basin, however a model to include other areas should be developed. The format needs to enhance and compliment the existing models we have including the Community Leaders Council event and the Statewide Advisory Group. There needs to be clear communication on what this group will be and what it will not be, there will be an annual regional based event to include this group and raise any issues that arise.

There was a discussion around an alternative format of reworking the Community Leaders Council to expand membership to include more regional interaction. Working groups or subgroups could work under the banner of the Community Leaders Council and then raise items at the Community Leaders Council event. This is a work in progress with taking onboard the feedback still underway. At the start of 2023 The Engagement Team will have an options paper prepared to discuss with the Board and stakeholders. Commissioner McClure suggested this option could potentially dilute the Community Leaders Council group.

Commissioner Armitage advised that the Board should have membership of the group. The CEO advised perhaps it may not be part of the Board's role when there are more granular and operational discussions being had. Commissioner Armitage suggested the Board could attend to listen and be informed without being an active speaking member. The Chair agreed with Commissioner Armitage stating that it is important to ensure the Commissioners are not too far removed from these groups. The Chair also touched on the importance of the new Chair travelling to the field to experience the operations.

8.3 Shared Landscapes - Final PDF Report for Endorsement

The Director of Policy and Projects advised that the final draft of the pdf version of the report has been provided in the Board Pack. There have been a number of challenges and opportunities in getting this document completed and delivered. The challenges included changes in staff at the Commission as well as at JSA and collection and interpretation of the data in the report. Final updates may need to be made following on from the Board Meeting however nothing significant. The team is comfortable with the look and feel of the report and the content throughout.

The Chair mentioned the compensation payment information on page 108: the figures in the table do not match the information in the above paragraph. The Director of Policy and Projects advised that this will be queried with the Department that provided the Commission with that information.

The Chair commended the team on the report, the layout and the graphics. Overall a great document that can be used for educational purposes.

9. For Noting

9.1 GFCQ Submission to the QGovt Draft CSG Brine Action Plan 2022-2032

The Board noted the paper as read.

The Manger of Policy and Projects advised that the Department of Resources (DOR) Brine Action Plan has been developed. The Commission has been a part of the working group for this action plan and has made a submission. The Manger of Policy and Projects & the Senior Policy Officer met with DOR to discuss the Commission's submission and items that were not mentioned in the plan, particularly around the RPI Act, location of encapsulation facilities and coexistence in high value areas.

DOR's regulatory review will incorporate the Commission's submission and the Commission will be involved in the consultation process.

The Chair highlighted that this is another great achievement of the Commission's that the Board may not have been aware of. The chair stated that the contributions the Commission make are received well and valued.

9.2 Coexistence Entity Review - Verbal Update

The CEO advised that the Coexistence Entity Review paper was released by Department of Resources (DOR) on Friday 18/11/22 for public consultation until the end of February 2023. The Commission will prepare a submission and the CEO will attend the launch of the review today (24/11/22).

DOR also released their discussion paper around their land release process which the Commission will also prepare a submission for. There has also been a small scale mining discussion paper released. These papers will provide work for the Commission around its submissions and strategies, interlinking with its workforce plan roll out.

9.3 Regional Planning Interests Act Review - Implementation Update

The Director of Policy and Projects advised that the planning team at State Development are preparing a discussion paper to talk about the proposed amendments to the RPI Act as a result of the Commissions recommendations. State Development plan to release their discussion paper before the end of 2022. Submissions will then be done over a six week consultation period in December 22 and January 23.

10. Other Business

10.1 Priority Matters for Next Board meeting

The Chair raised that we are two years out from the next election and if there is to be restructures of Minister portfolios this will most likely occur in the next six months. Minister Stewart could potentially be elevated which could raise new challenges for the Commission. This is an item to keep on the Commissions radar as an inevitable risk, noting a relatively new Director General also.

Commissioner Armitage thanked the Commission for the clarity and the clear information that has been provided to landholders over this Board's term.

The Chair commended the staff at the Commission, noting the quality of work that is provided from a small organisation with a small budget. The Chair stated that the Commission staff should not underestimate the output and impact they have made. The Board papers are always in depth and remarkable, the Shared Landscapes document also reflects that.

10.2 Other Business

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest

RTI Act, s 47(3)(b); contrary to public interest
RTI Act, s 47(3)(b); contrary to public interest

11. Close Meeting

11.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Signature: _____

Date: _____

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AGENDA

66TH BOARD MEETING

Name:	GasFields Commission Queensland Board
Date:	Wednesday, 22 February 2023
Time:	9:45 am to 12:30 pm (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	John Anderson (Chair), Jane Walker, Rachele Sheard, Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Boni Moore, Meeting Room, Jon Thomas, Lee Coulthard

1. Opening Meeting
 - 1.1 **Welcome and apologies**
 - 1.2 **'In Camera' Session**
2. Audit and Risk Management Committee (ARMC) Meeting
 - 2.1 **Audit and Risk Management Committee Recommendations**
3. Actions from Previous Meetings
 - 3.1 **Confirm Minutes**
 - 3.2 **Action Item List**
4. Management Reports
 - 4.1 **Chair's Report**
 - 4.2 **Chair's Correspondence**
 - 4.3 **CEO Report**
5. Interests Register
 - 5.1 **Interests Register**
6. Morning Tea Break
 - 6.1 **Coffee and Cake**
7. For Decision
 - 7.1 **Land Release Process Review Submission**
 - 7.2 **Land Access and Coexistence Entities Review Submission**
 - 7.3 **Stakeholder Engagement Model**
 - 7.4 **Workforce Strategy and Budget**

7.5 GasFields Commission Queensland - Strategic Refresh

8. For Discussion

8.1 Warakirri RIDA Overview

9. For Noting

9.1 CSG-Induced Subsidence Research Update

9.2 Community Engagement Sessions

10. Other Business

10.1 Other Business

10.2 Forward Board Schedule

11. Close Meeting

11.1 Close the meeting

RELEASE UNDER
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DRAFT MINUTES

66TH BOARD MEETING

Name:	GasFields Commission Queensland Board
Date:	Wednesday, 22 February 2023
Time:	9:45 am to 2:30 pm (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	John Anderson (Chair), Jane Walker, Rachele Sheard, Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Boni Moore, Meeting Room, Jon Thomas, Lee Coulthard
Apologies:	Hayley Byrne

1. Opening Meeting

1.1 Welcome and apologies

Chair Anderson opened the meeting and provided an acknowledgment of country as well as paying respects to the gathered wisdom of the Board.

The Corporate Operations Manager was noted as an apology.

1.2 'In Camera' Session

The Chair & Commissioners had a confidential discussion.

Upon return of the Chief Executive Officer (CEO) and the Executive & Corporate Services Officer, two action items were raised.



Board Correspondence Register Creation

Chair Anderson requested a register be created for Board related correspondence and meetings to be included in future Board meetings as an agenda item.

Due Date: 26 Apr 2023
Owner: Hayley Byrne



Correspondence Protocol Discussion

Commissioner Pickering to engage with the CEO to provide examples of correspondence protocols in other organisations that may be relevant to the Commission.

Due Date: 26 Apr 2023
Owner: Warwick Squire

2. Audit and Risk Management Committee (ARMC) Meeting

2.1 Audit and Risk Management Committee Recommendations



Endorsement of ARMC Meeting Recommendations

Chair Anderson endorsed all recommendations from the Audit and Risk Management Committee meeting. Items as below:

Item 6.1 Finance Report (January 2023)

Item 6.2 Chief Executive Officer Expense Claims

Item 7.1 ARMC Charter Review

Item 7.2 Declarations of Interests Procedure

Item 8.1 Risk Register

Decision Date: 22 Feb 2023

Outcome: Approved

3. Actions from Previous Meetings

3.1 Confirm Minutes

65th Board Meeting 24 Nov 2022, the minutes were confirmed as presented.

3.2 Action Item List

Due Date	Action Title	Owner
22 Feb 2023	Stakeholder/Communications Strategy Status: Completed on 15 Feb 2023	Warwick Squire
22 Feb 2023	Audit and Risk Management Committee Annual Review Status: In Progress	Hayley Byrne
22 Feb 2023	Letter to the Minister - RPI Act Review Status: Completed on 15 Feb 2023	Warwick Squire
22 Feb 2023	Strategic Plan Refresh Status: In Progress	Warwick Squire
23 Feb 2023	Declarations of Interests and Related Party Disclosure Policy Review Status: In Progress	Hayley Byrne

The CEO advised that the Board Induction Meeting (27/01/23) raised additional action items that are being further investigated and developed. However, most of the action items have an agenda item with an associated paper and will be actioned following the conclusion of this meeting. The Board agreed.

Other items to note were the endorsement of the ARMC Annual Review, and that Chair Anderson has written to the Minister for Resources with the correspondence attached in agenda item 4.2.

4. Management Reports

4.1 Chair's Report

The Chair provided a verbal update and the Board acknowledged the Chair's update.

4.2 Chair's Correspondence

The Board noted the new Board Related Correspondence Register and the two correspondence items that were attached.

The Board advised that the two correspondence items were discussed in further detail in the 'In Camera' session.

4.3 CEO Report

The Board acknowledged the CEO report and marked it as read.

5. Interests Register

5.1 Interests Register

Chair Anderson called for any declarations of conflicts of interest in relation to the meeting agenda, or any new conflicts or related party transactions in relation the role of the Board Members.

There were no conflicts declared in relation to the agenda, and no new conflicts or related party transactions in relation to the role of the Board Members

6. Morning Tea Break

6.1 Coffee and Cake

Nothing to note.

7. For Decision

7.1 Land Release Process Review Submission

The Director of Policy and Projects and Senior Policy and Research Officer provided an overview of the Land Release Process Review Submission.



Endorsement of Land Release Process Review Submission

The Board endorsed the letter and submission to be formally provided to the Department of Resources via the CEO.

Decision Date: 22 Feb 2023

Outcome: Approved

7.2 Land Access and Coexistence Entities Review Submission

The Director of Policy and Projects and Senior Policy and Research Officer provided an overview of the Land access and coexistence entities Review Submission.



Endorsement of Land Access and Co-Existence Entity Review Submission

The Board endorsed the letter and submission to be formally provided to the Department of Resources via the CEO.

Decision Date: 22 Feb 2023

Outcome: Approved

7.3 Stakeholder Engagement Model

The Stakeholder Engagement Manager provided an overview of the Commission's stakeholder engagement framework including the Community Leaders Council (CLC) format.



Endorsement of Commission's Engagement Framework

The Board endorsed the proposed model for the Commission's engagement framework.

Decision Date: 22 Feb 2023

Outcome: Approved



Community Leaders Council Board Paper

It was requested that a Paper will be provided to the Board before finalising the 2023 Community Leaders Council details.

Due Date: 30 Apr 2023

Owner: Lee Coulthard

7.4 Workforce Strategy and Budget

The CEO provided an overview of the proposed Workforce Strategy update and the Commission's upcoming budget submission.



Endorsement of Future State of Commission and Budget Submission

The Board noted further resources required to move towards the future state and endorsed that the future state and resourcing requirements be used as the basis for a budget submission to Government, seeking additional resources for the 2023/24 fiscal year. This request will be formalised via the Chair's budget letter to the Minister which is due on 31 March 2023

Decision Date: 22 Feb 2023

Outcome: Approved



Preparation of Ministerial Budget Letter

Draft Ministerial Budget letter and budget detail to be provided to Commissioners out-of-session.

Due Date: 24 Mar 2023

Owner: Warwick Squire

7.5 GasFields Commission Queensland - Strategic Refresh

The CEO advised that the Commission is planning to host a Strategic Refresh Workshop in March or April. The CEO is also planning to seek input from the Board in order to develop a detailed proposal for the June Board Meeting.

The Board agreed to utilise the scheduled April Board meeting date for the strategic refresh workshop to be held in Brisbane.



Endorsement of high-level process to execute Strategic Refresh Process

The Board endorsed 'in principle' the proposed high-level process in order for the Commission to develop further details and execute the strategic refresh.

Decision Date: 22 Feb 2023

Outcome: Approved

8. For Discussion

8.1 Warakirri RIDA Overview

The Director of Policy and Projects provided an overview of advice to a Regional Interest Development Approval (RIDA) application made by Arrow Energy.

The CEO committed to keep the Board up to date on this process, and the final advice will be brought to the Board for noting.

9. For Noting

9.1 CSG-Induced Subsidence Research Update

Mr Randall Cox (Project Manager) and Mr Sanjeev Pandey (Executive Director, Office of Groundwater Impact Assessment) provided a presentation on the CSG-Induced Subsidence Project.

The Board noted the presentation.

9.2 Community Engagement Sessions

The Stakeholder Engagement Manager provided the Board with a brief update on the upcoming Community Engagement Sessions at local shows in the regions.

The Board noted this update.

10. Other Business

10.1 Other Business

The Board discussed the opportunity to notify the Murray Darling Basin Authority of OGIA's research around CSG-Induced Subsidence so that they are aware of the potential of this occurring in the Condamine Alluvium.



Investigate Device Allocation for Commissioners

Commission to investigate if each Commissioner could be allocated a SurfacePro or Tablet in order to keep the Commission emails and documents secure and on the one device.

Due Date: 26 Apr 2023

Owner: Hayley Byrne



Murray Darling Basin Association Letter

CEO to draft information letter to CEO of Murray Darling Basin Association regarding CSG-Induced Subsidence work of the Commission.

Due Date: 30 Apr 2023

Owner: Warwick Squire

10.2 Forward Board Schedule

Chair Anderson advised that the April Board Meeting will possibly be combined with the Strategic Refresh session; this is to be discussed further before determining.

The Board agreed on a commitment to ensure that the timing of the next meeting is adhered to.

11. Close Meeting

11.1 Close the meeting

Next meeting: 67th Board Meeting - 26 Apr 2023, 8:30 am

New Actions raised in this meeting

Item	Action Title	Owner
1.2	Board Correspondence Register Creation Due Date: 26 Apr 2023	Hayley Byrne
1.2	Correspondence Protocol Discussion Due Date: 26 Apr 2023	Warwick Squire
7.3	Community Leaders Council Board Paper Due Date: 30 Apr 2023	Lee Coulthard
7.4	Preparation of Ministerial Budget Letter Due Date: 24 Mar 2023	Warwick Squire
10.1	Investigate Device Allocation for Commissioners Due Date: 26 Apr 2023	Hayley Byrne
10.1	Murray Darling Basin Association Letter Due Date: 30 Apr 2023	Warwick Squire

Signature: _____

Date: _____

CONFIRMED MINUTES

OUT OF SESSION MEETING NO.18

At the **65th Board Meeting** on **24 Nov 2022** these minutes were **confirmed as presented**.

Name:	GasFields Commission Queensland Board
Date:	Monday, 14 November 2022
Time:	7:30 am to 8:30 am (AEST)
Location:	GasFields Commission Queensland, Level 15, 53 Albert Street, Brisbane
Board Members:	Ian Langdon (Chair), Rebecca Pickering, Shalene McClure, Stuart Armitage
Attendees:	Warwick Squire, Hayley Byrne, Boni Moore, Caitlin Barraclough, Deanna Ferraro, Jon Thomas, Lee Coulthard, Meeting Room
Apologies:	Timothy de Jersey

1. Opening Meeting

1.1 Welcome and Introduction

The Chair welcomed the Board and observers.

No apologies were noted.

2. Interests Register

2.1 Declarations of Interests

There were no declarations of any conflicts made in relation to the agenda; and no declarations for any new conflicts of interests or related party disclosures made as at 14 November, 2022.

3. CSG Induced Subsidence

3.1 CSG-induced Subsidence Regulatory Review Report and Recommendations

The Board noted and discussed the revised draft CSG-induced subsidence regulatory review report and recommendations, which included:

- the CEO advised that a number of industry submissions have been received and meetings have been held in the past three weeks around the CSG-induced Subsidence Regulatory Review Report and Recommendations.
- Minor changes have been made to the report based on feedback from this consultation, however the direction and intent of the report remains consistent with the draft;
- the Commission recently facilitated a meeting with the Peak Bodies (APPEA, QFF, AgForce, Cotton Australia, QRC) around this topic to work on aligning their views. This was

a productive & positive meeting to share each perspective and understanding of the topic. There is now a large level of alignment across all;

- the Peak Bodies are now in discussions about establishing an interim arrangement around Subsidence as it was acknowledged that it will take some time for Government to consider and implement the Commission's recommendations.
- QRC are leading the development and preparation of the proposal across the Peak Agricultural Bodies. However, The Commission will continue to facilitate the conversations;
- the Commission is now focusing on finalising the report and recommendations and if the aforementioned agreement is made in time, it may be incorporated into the correspondence and messaging at release;
- the CEO also advised that he had discussions with Government at all executive levels and there is strong support from a government perspective. The CEO and Chair will be providing a briefing to the Minister of Resources on Monday 21/11/22;
- the exact date for the final release of the report has not been determined, however the current proposal is the week of 28/11/22. The reason for the delay from approval being that the Department of Resources (DOR) are about to release several discussion papers that are relevant to this topic. These including the Co-existence Entities Review, Land Release Process & Small-Scale Mining reform. DOR have asked if the Commission can delay the release of the Subsidence report until these documents have been released in the public realm.

Commissioner McClure asked what feedback the Peak Bodies had at the meeting and if there were any sticking points? Warwick advised that a point to note was whether the Stage 3 Management Plan require agreement between the landholder and the company.

Commissioner Pickering provided overall positive feed back on the report and asked if the Commission should make a comment on retrospectivity in the report. Warwick advised that the Commission made notes in the report that the compensation liability is referred to and included a piece in recommendation 1 that refers to retrospectivity;

- Commissioner Pickering enquired if a suggestion could be given to Government to process these recommendations at a prompter pace, as to avoid a scenario similar to the delays experienced around the RPI Act.

Commissioner Armitage congratulated the CEO and the Commission staff on the preparation and importance placed on this report and raised the following items:

- Queried who establishes the risk assessment thresholds for stage 1, 2a & 2b? Answered by the CEO as 1 and 2a OGIA and 2b Company. Commissioner Armitage noted that it was important the Department of Agriculture were involved in Stage 2b - farm scale assessment. It was noted government (including DAF) and OGIA would be responsible for statutory guidelines to inform the farm scale assessment and that the report would be amended to better reflect this;
- Timing of compensation – there should be no risk taken by the landholder without compensation and emphasised the importance of having an agreement in place. Commissioner Armitage advised that he has spoken to a legal provider and discussed a mitigation payment scheme of \$7,000 per Hectare. It was stated that this is not an item to be part of the report, however it could be discussed and researched moving forward;
- Acknowledged the increased risk level that mental stress has on landholders who are dealing with co-existence issues. Perhaps a more lenient timeframe should be established to give landholders time to reach a conclusion whilst they are engaging with a third party or having to take time off from their personal business/commitments. The CEO & Commissioner Langdon advised there are no specific timeframes in the report and agreed that there should not be a maximum or minimum timeline;
- Raised the topic of the letter to the Minister and expressed the importance of the Governments role in Subsidence. The CEO advised that the Commission would provide a package of correspondence to the Commissioners for their review before it is sent to

Government - this would include the final report, media release and relevant correspondence;

- Raised that Overland Flow Impacts Role is an essential part of the Subsidence Report that is missing. The CEO confirmed that The Commission has in the report that this issue must be addressed by government. An in-depth overview of the Consequence Project will be provided at the next Board Meeting by Randall Cox and Sanjeev Pandey;
- Queried the definition of 'permanent damage' throughout the report. The CEO advised that to avoid permanent damage there should be no loss of productivity long term. If there are short term impacts, they will require remediation and compensation;
- Queried if the Land Access Ombudsman (LAO) could assist with mental and financial stress of landholders. The CEO advised that LAO are not currently involved in dispute resolutions unless there is a Conduct & Compensation Agreement, however a broader role in subsidence could be considered by government in implementing the Commission's recommendations;
- Enquired if the Peak Agricultural Bodies reach an agreement (following on from GFCQ Subsidence meeting) would The Commission propose the agreement to Government on their behalf? The CEO advised that The Commission would continue to facilitate discussion and if the agreement is finalised it is logical that The Commission would include it with the report and recommendations to be provided to Government. However, The Commission will not delay the release if the agreement has not been reached.

In closing:

- All Commissioners agreed with the Commission providing the CSG-induced Subsidence Regulatory Review Report and Recommendations to Government. Comments were made that it is a positive move to have liaised with the Peak Bodies before publication and the more aligned everyone is on the topic, the better the outcome will be;
- Commissioner Langdon raised that the Commission needs to be ahead of future potential impacts that will occur in emerging basins. The Commission should take the learnings from the Surat and Bowen Basin and implement them moving forward in order to work proactively in the future instead of reactively;
- Commissioner Langdon mentioned the extent of work that has gone into the Subsidence investigation and acknowledged the progress that the work has made. The Commission team was congratulated for their input as well as gaining a degree of agreement from the Peak Agricultural Bodies.



Endorsed - Coal-Seam Gas-induced subsidence Regulatory Review Report and Recommendations

The Board endorsed the Coal Seam Gas-induced subsidence Regulatory Review Report and recommendations subject to minor edits being made.

Decision Date: 14 Nov 2022
Mover: Ian Langdon
Seconder: Rebecca Pickering
Outcome: Approved



Endorsed - Submit to the Queensland Government (late November)

The Board endorsed the release of the report noting the change in date from the week of the 21 November to 28 November to accommodate the Department of Resources request to release after they have released several discussion papers relevant to the topic.

Decision Date: 14 Nov 2022
Mover: Ian Langdon
Seconder: Stuart Armitage

Outcome: Approved

4. Other Business

4.1 Other Business

No further business was discussed as part of this out of session meeting.

5. Close Meeting

5.1 Close the meeting

Next meeting: 65th Board Meeting - 24 Nov 2022, 8:30 am

Signature: _____

Date: _____

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